

**APPLICATION FORM FOR OBTAINING FINANCIAL ASSISTANCE UNDER THE SCHEME
CHIEF MINISTER YOUTH DEVELOPMENT SCHEME (CMYDS)**

To

The District Planning Officer
East Khasi Hills District
Shillong

Affix Passport size
photo of the
President of the
Organization

Affix Passport size
photo of the
Secretary of the
Organization

Sir/Madam

I/We have the honour to apply for Financial Assistance under CMYDS _____
for our organization / Association for favour of your kind consideration. The particulars in support to
our application are as given below:

1. Name of the Organization: _____

2. Registration No. and Date
Of Registration: _____

3. Place of Registration: _____
4. Address of the Organization _____
For communication purpose _____
5. Telephone/Mobile Number
(Compulsory) _____
6. E-Mail / Website (if any) _____
7. Bank Account details
A/c No. _____
Name of the Bank _____
Branch _____
IFSC Code _____

8. Particulars of Assistance received during the last three years with name of the scheme, amount sanctioned and purpose of the assistance.

Sl. No.	Amount (in ₹)	Name of the Scheme	Name of the Department / Office from which the Financial Assistance was sanctioned.	Purpose / Name of the programme for which the Financial Assistance was sanctioned	Whether the Utilization Certificate for the sanctioned amount has been submitted? Yes / No	Brief Report of the Programme Enclosed? Yes/No
1					Yes / No	Yes / No
2					Yes / No	Yes / No
3					Yes / No	Yes / No
4					Yes / No	Yes / No
5					Yes / No	Yes / No

9. Name of the proposal: _____

10. Amount Proposed (in ₹) : _____

11. Expected Benefits from the Scheme: _____

Declaration

We hereby declare that the facts stated above are true to the best of my / our knowledge and belief, and I / We agree to abide by the conditions as may be laid down by the Government from time to time in this regard.

Date: _____

Place: _____

Signature of Applicants

Name of President: _____

Signature with seal: _____

Name of Secretary: _____

Signature with seal: _____

The following are the list of documents to be enclosed with this application form:

1. Attested Copy of Registration Certificate.

****** Please note that (*The Registration should be a valid one, proposals with invalid/ un-renewed Registration Certificate will be summarily rejected*).**

2. List of the members of the Association / Organization (in original and signed by President / Secretary)
3. Attested copy of Election Photo ID Card of President & Secretary.
4. Latest Annual Report on the activities of the Association / Organisation (Not more than two years before the year of application)
5. Latest Audited Accounts Statement
6. Write up on the proposal
7. Budget Estimate (Budget Break -up) of the Piroposal

****** INCOMPLETE APPLICATION FORMS WILL BE SUMMARILY REJECTED**

THIS PART IS FOR THE BLOCK DEVELOPMENT OFFICER (BDO)

BDO's Report on:

Status / views / observations of the Organization:

Date: _____

(Signature & Seal of the Block Development Officer)

Name of the C & RD Block: _____