

## APPLICATION FOR RENEWAL OF LEASE

1. NAME OF THE APPLICANT :
2. NAME OF THE LESSEE :  
(IF NOT THE SAME AS APPLICANT)
3. POSTAL ADDRESS OF THE APPLICANT :
4. CONTACT NO. OF THE APPLICANT :
5. E.MAIL ADDRESS OF THE APPLICANT :
6. PLOT NO. :
7. PLOT LOCATION :
8. PLOT AREA AS PER LEASE AGREEMENT :
9. PLOT AREA AS PER SURVEY MAP :  
(IF AVAILABLE)
10. ENCLOSURES :
  - (i) COPY OF LEASE AGREEMENT.
  - (ii) LATEST CHALLAN.
  - (iii) Survey Map  
(if available)
  - (iv) Any Other  
(please specify)

***Dated Shillong***

***The \_\_\_\_\_***

***Signature of Lessee***

***Signature of Applicants  
(If different from Lessee)***