

::: **GOVERNMENT OF MEGHALAYA** :::  
 ::: **OFFICE OF THE DEPUTY COMMISSIONER::DISTRICT SELECTION COMMITTEE** :::  
 ::: **EAST KHASI HILLS DISTRICT** :::  
 ::: **SHILLONG** :::

**A D V E R T I S E M E N T**

Online applications are invited from genuine citizen of India at <http://eastkhasihills.gov.in> who are desirous to apply as per terms and conditions of this Advertisement. Candidates should read the instructions carefully before making any entry or selecting options. Candidates should supply the correct details while filling up the online form. Mandatory fields are marked with \* (asterisk) sign.

Name of Post	Pay scale	No. of Vacancies	Qualification(s)
MACHINIST	30300-71600 (L 8)	1	HSLC/SSLC passed with certificate holder from any training institute recognized by the Govt. with 5 years experience in the trade of Machinist
LDA cum DEO	26500-62400 (L-6)	1	Degree holder with 1 ½ year Diploma in Computer Application Science
ASSISTANT INSTRUCTOR (Leather) [ MALE CANDIDATES ONLY ]	24700-58400 (L5)	1	HSLC/SSLC passed with certificate holder from any training institute recognized by the Govt. with 5 years experience in the trade.
DATA ENTRY OPERATOR	24700-58400 (L5)	8	HSSLC or above with Diploma/ Degree in Computer Application
LDA CUM TYPIST	24700-58400 (L5)	118	SSLC/HSSLC with knowledge in computer and typing speed of 30 wpm
SKILLED ASST. WEAVING	24700-58400 (L5)	1	SSLC with Diploma Holder
	22200-52400 (L4)		NON SSLC with Diploma Holder
SOIL & WATER CONSERVATION DEMONSTRATOR JR. I	22200-52400 (L4)	7	i. HSLC Passed or equivalent in Science stream recognised by the Govt. ii. Must be willing to serve in any interior places in Meghalaya iii. Has to pass Physical Test. iv. Medical Fitness Certificate from appropriated authority to be submitted v. Shall have to execute the bond to undergo the 11 months Field Assistant Training course in Soil & Water Conservation Training Institute, Byrnihat Meghalaya. vi. They will be provide monthly stipend during the Course of Training.
LABORATORY ASSISTANT	22200-52400 (L4)	2	DMLT from recognized institute
BCG TECHNICIAN	22200-52400 (L4)	1	HSSLC, to be deputed to any District HQ outside Shillong
LAB ATTENDANT	22200-52400 (L4)	2	HSSLC, MLT with knowledge in Computer
VACCINATOR	22200-52400 (L4)	1	SSLC/ Diploma in Health Promotion education from recognised institute(DHPE)

DARK ROOM ASSISTANT	19000-44800 (L2)	2	SSLC with Diploma Certificate in Radiography minimum 1 year from a recognized institute and 1 year experience as Dark Room Assistant
Candidates can apply for the said post w.e.f. : 16 <sup>th</sup> August 2018 to 17 <sup>th</sup> September 2018			
Last date for Payment : <b>20<sup>th</sup> September 2018, after which, the link will be disabled</b>			

**Age Limit :** 18-27 years as on 01.01.2018. Upper age limit is relaxable by 5 (five) years in case of SC/ST candidates and other backward classes. The date of birth to be accepted is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted. No upper age limit for candidates who are already in regular Government service.

**Reservation of vacancies :** The reservation of vacancies is as per the existing rules of the Government of Meghalaya.

**The DSC reserves the right to increase or decrease the vacancies based on requirement.**

Government Employees are to produce NOC from the appointing authority when called for Personal Interview.

**Payments :**

Payment of Application Fees. Applicants may pay the Fee of **Rs.100** (Rs.50 for ST/SC) using any one the following modes of payment only:-

- (a) SBI Debit cum ATM cards/Net banking of only SBI Accounts.
- (b) eChallan

Kindly note that payments using Credit cards of any banks and also Debit cards **other than SBI accounts will not be accepted by the bank.**

=> Payment via Debit cum ATM card/Net-banking:-

Debit cum ATM cards/ Net-banking of only State Bank of India's account holders are accepted for payment of fees through this mode. Please select e-Payment (Internet Banking including SBI Debit Card) and to select State Bank of India in the Meghalaya Payment Portal page and proceed for payment.

=> Cash Payment at any branch of SBI:-

Candidates who do not have an account with SBI may opt for Cash payments at any of the branches of SBI. For cash payments, please select **Payment across Bank Counter**. Fill in the required details, an eChallan will be generated. Take a printout of the **eChallan** and make the required payment at any branch of SBI.

**Kindly note that an additional amount in the form of Banks commission may be applicable depending upon the mode of payment.**

The amount once deposited shall not be refunded or adjusted against any other purpose.

In case of any problem being faced in the processing of the online application, applicants can contact the Office of the District Selection Committee(DSC) directly in person or e-mail at [dsceastkhasihills@gmail.com](mailto:dsceastkhasihills@gmail.com) along with their phone number.

Candidates are advised to keep the Receipt of the payment made, for future reference.

**INSTRUCTION TO CANDIDATES FOR ONLINE APPLICATIONS**

1. Candidates are required to register themselves with District Selection Committee (DSC) through the website <http://eastkhasihills.gov.in>. **using valid email ID**. The email ID will also be used for further correspondence by the office, if required. **Please see the Instructions given in the website for applying & payments.**

Those candidates, who have already registered earlier, may login directly into the website, and apply for the post(s).



2. A **unique application code** will be generated for each of the post applied. This application code shall be used for all future correspondence with the office.
3. District Selection Committee will not accept any application submitted by hard copy. Incomplete application will be summarily rejected and no further correspondence will be entertained.
4. Applicants may pay the Fee using any one the following modes of payment only: -
  - (a) SBI Debit cum ATM cards/ Net banking of only SBI Accounts
  - (b) eChallan at any SBI Branch
5. The candidate has to upload recent coloured passport size photograph in JPG format, along with the signature below. The digital size of each file must be less than 50Kb. All uploaded Passport size photograph **WITHOUT** signature will be **REJECTED**.



6. Request for change/ correction in any particulars in the Application shall not be entertained under any circumstances. **The DSC, East Khasi Hills District will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.**
7. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/ her candidature for selection or obtaining support of candidature by any means, will be liable to be debarred permanently from any examination or selection
8. Candidate must appear for the Physical Test/ Written Test/ Interview at his/ her own expenses.
9. Selected candidates must be willing to serve in any interior places in Meghalaya/ or as per appointment by the concerned office(s)
10. Canvassing directly or indirectly will disqualify a candidate
11. Candidates are advised to keep track of their application and any **notice relating to the examination** from the website <http://eastkhasihill.gov.in> /DC's Office Notice Board/ Block Offices Notice Board/ SDO Sohra/ SDO Pynursla regarding dates of Physical Test/ Written Test, issuance of e-Admit Card etc.
12. Applicants are advised to apply well in advance without waiting for the Closing Date.

CANDIDATES MAY ALSO APPLY THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). CANDIDATES MAY VISIT THE HELP DESK - ROOM NO 201 AT THE OFFICE OF THE DEPUTY COMMISSIONER, EAST KHASI HILLS DISTRICT, SHILLONG FOR ANY GUIDANCE IN FILLING THE APPLICATION ONLINE, OR IN CASE OF ANY DIFFICULTY BEING FACED FOR FEE PAYMENT ETC, IF REQUIRED.

  
**Member Secretary,  
District Selection Committee,  
East Khasi Hills District,  
Shillong.**



Member Secretary,  
District Selection Committee,  
East Khasi Hills District,  
Shillong.

Mobile phones & such I.T. Gadgets are banned inside the examination room

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